



**Position:** Non-CDL Truck Driver / ReStore Associate

**Our 4 ReStore Locations:** 31 Willis Rd. North Fort Myer, FL 33903; 16133 S. Tamiami Trail Fort Myers, FL 33908; 9080 Bonita Beach Rd. Bonita Springs, FL 34135; 15271 McGregor Blvd, Fort Myers, FL 33908.  
Flexibility to work in multiple ReStore locations is a plus!

**Description:** This position is responsible for picking up donated merchandise from both businesses and residential donors. Safely packing and delivering donations to any of our 4 ReStore locations in Lee County. Unloading truck, processing, merchandising, and customer service. Must be flexible to work all functions in the ReStore and on the donation truck.

**Schedule:** Must be able to work an 8:30am-5:30pm shift. Full-timers work 5 days a week, must be able to work Mondays and Saturdays. Store Hours: 10-5pm Monday-Saturday. Closed Sundays.

**Responsibilities and Duties:**

- Drive HFH vehicles (17ft and 26ft box trucks) to pick-up and deliver donated goods.
- Load and unload all donated materials.
- Provide donation receipts to every donor.
- Call to confirm donation pickup and scheduled time.
- Communicating with ReStore Manager regarding incoming donations.
- Occasionally supervising volunteers, making their experience meaningful.
- Screen for product usability.
- Maintain an effective working relationship with ReStore staff, volunteers, Habitat homeowners and ReStore customers.
- Answer a telephone and provided ReStore information, directions, and meeting the caller needs.
- Daily cleaning and straightening of ReStore drive-thru, keeping in neat and clean.
- Place and merchandise donations on sales floor with direction from ReStore Manager.
- Direct pricing and operations to ReStore Manager
- Work in ReStore assisting/greeting customers, cashiering, customer carry-outs, processing donations, etc...

**Require Skills / Experience:**

- Ability to lift 75 pounds on a regular basic.
- Ability to spend majority of the day standing, moving, and lifting. Work may require claiming ladders, considerable standing, bending, kneeling, and reaching in awkward and tiring positions.
- Must be flexible with changing working conditions in a retail/warehouse/driving environment.
- Ability to operate a cash register, office equipment, and accurately make change.
- Knowledge and experience in retail sales with a minimum of six months' work experience.
- Must be a team player
- Must be a good listener and be able to engage in well-considered discussions.
- Must have good anticipatory abilities and personally act on same as need arises.
- Must be willing to understand the big picture of the HFHA ministry and know that ReStore is only part of the larger goal.
- Must pass Criminal Background Check and Sexual Offender Check.
- High School diploma or equivalent.
- Must have a driver license and maintain a good driving record.

To apply please email your application or resume to our hiring manager @ [RestoreJobs@habitat4humanity.org](mailto:RestoreJobs@habitat4humanity.org)